

Decision Maker: **Children and Young People Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Children and Young People PDS Committee on 21 February 2012**

Decision Type: Non-Urgent Executive Non-Key

TITLE: CHILDREN AND YOUNG PEOPLE FORWARD ROLLING WORK PROGRAMME 2011-12

Contact Officer: Kevin Gerred, Partnerships and Planning Officer
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Chief Officer: Gillian Pearson, Director of Children and Young People Services

Ward: Boroughwide

1. Reason for report

- 1.1 The report provides a Forward Rolling Work Programme for the year ahead, based on items scheduled for decision by the Children and Young People Portfolio Holder and items for consideration by the Children and Young People Policy Development and Scrutiny Committee.
- 1.2 A Rolling Programme of Contracts/Service Level Agreements is also provided for scrutiny by the CYP PDS Committee.
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2. **RECOMMENDATION(S)**

2.1 **Members of the CYP PDS Committee are invited to comment on the:**

- (i) **Work Programme at Appendix 1;**
- (ii) **Contracts/Service Level Agreements listed at Appendix 2.**

2.2 **The CYP Portfolio Holder is invited to comment on the Work Programme at Appendix 1 and note its content.**

Corporate Policy

1. Policy Status: N/A
 2. BBB Priority: Children and Young People
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A
 3. Budget head/performance centre: No specific budget head
 4. Total current budget for this head: £N/A
 5. Source of funding: Council's Base Budget
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Staff

1. Number of staff (current and additional) – N/A
 2. If from existing staff resources, number of staff hours – N/A
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Legal

1. Legal Requirement: No statutory requirement or Government guidance
 2. Call in: Call-in is applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected) - CYP PH and CYP PDS Members and Senior CYP Officers
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 Work Programme

- 3.1.1 The Forward Rolling Work Programme at **Appendix 1** provides information on items scheduled for decision by the Children and Young People Portfolio Holder, items for consideration by the Children and Young People Policy Development and Scrutiny Committee and proposed information briefings for Members on which no decision is required.
- 3.1.2 The Work Programme provides a reference on future work and enables it to be amended in the light of future developments and circumstances.
- 3.1.3 The focus of CYP PDS Committee work should be on (i) holding the CYP Portfolio Holder to account, (ii) pre-decision scrutiny and (iii) policy development.

3.2 PDS Reviews

- 3.2.1 A significant part of any PDS work should take place outside of Committee meetings in the form of time-limited Reviews. In agreeing a programme of Reviews, the PDS Committee should take into account Member and Officer capacity to support the work programme of the reviews. No more than a few in-depth reviews are recommended for any one year. It should be noted that given the range and complexity of the CYP Portfolio, there are two standing Executive Member Working Parties which focus on (a) Special Educational Needs and (b) Children's Safeguarding and Corporate Parenting.

3.3 Contracts for CYP PDS Scrutiny

- 3.3.1 The Rolling Contracts Register provides, at each PDS meeting, the following details on all Children and Young People Contracts with a whole life value of £50k or higher:
- Contracts Awarded – subsequent to those reported at the previous PDS Committee;
 - Status of Contracts ending within the next six months;
 - Status of Contracts ending within the next six to twelve months.
- 3.3.2 Details are presented in **Appendix 2**.

Non-Applicable Sections:	Policy, Financial, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	<ul style="list-style-type: none">• Review of the Operation of Policy Development and Scrutiny Arrangements in Bromley – April 2005• Scrutiny Toolkit – April 2006• Report 'PDS Working Practices' – 17/5/07 Executive and Resources PDS Committee.• Minute 5 – Executive and Resources PDS Committee, 17/05/07• Minute 58 - CYP PDS 8/10/08• Minute – 16/3/09 Full Council (decision regarding changes to Executive Decision Making arrangements, as a result of which there are no longer scheduled Portfolio Holder meetings).

FORWARD ROLLING WORK PROGRAMME FOR CYP POLICY DEVELOPMENT & SCRUTINY COMMITTEE AND CYP PORTFOLIO HOLDER

CYP PDS – 21/2/12	
Subject:	
Portfolio Holder Presentations and Decisions	
(1)	Performance Monitoring: Quarter 3 (AR-C)
Items for Pre-Decision Scrutiny	
(2)	Membership of School Governing Bodies (JH)
(3)	Capital Monitoring (Martin Reeves)
(4)	CYP Services : Annual Performance Assessment Rating 2011 – Action Plan (GP/TW)
(5)	School Travel Plans (Angus Culverwell/MB)
(6)	Review of Primary Schools' Development Plan: Outcomes (DB/MB)
(7)	Changes to Central Government Funding for Music Education (PK)
(8)	Review of the Recruitment and Retention Strategy for Children's Social Work Staff (KW)
(9)	Proposal for Appointment of Local Authority Governors to: (a) Academy Governing Bodies and (b) Local Authority Maintained Schools Reconstituting under New Regulations – September 2012
(10)	The Bromley Seed Challenge Scheme (RB)
Policy Development and Other Items	
(11)	CYP Work Programme – Future Items for the CYP PDS Committee (KG)
Information Items	
To be agreed.	
Part 2 Items	
(12)	EDC Catering: Proposed Extension to Contract (BJ)
(13)	Reference from the Improvement and Efficiency Sub-Committee: SEN & Disability and Bromley Children & Family Service (GP)
(14)	Interim Assistant Director for Education – Contract Extension (GP/LD)

CYP PDS – 20/3/12	
Subject:	
Items for Pre-Decision Scrutiny	
(1)	Membership of School Governing Bodies (JH)
(2)	An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(3)	CYP Budget Monitoring Report 2011/12
(4)	Standards of Attainment in Bromley Schools (GP)
(5)	Annual Report of the CYP PDS Committee (TW)
(6)	Dedicated Schools' Grant: Consultation Outcomes (DB)
(7)	Asset Management Planning: CYP Capital Programme (Rob Bollen)
(8)	Youth Offending Service: Inspection Outcomes and Approval of Action Plan (KW/PK)
(9)	Scrutiny of the CYP Partnership Board Agenda (MW)
(10)	Capital Schemes: Post Completion Reviews (Rob Bollen)
(11)	Children and Family Centres: Update
(12)	Foster Parents Payments: Consultation Outcomes (KW)
(13)	The Bromley Seed Challenge Scheme - Further Action (GP/RB)
(14)	Department for Communities and Local Government Initiative: Tackling Troubled Families (GP/KW)
(15)	Instruments of Government: Marian Vian Primary School (JH)
Policy Development and Other Items	
(16)	CYP Work Programme – Future Items for the CYP PDS Committee (KG)
Information Items	
(17)	Invest to Save Options (DB/KW/BG)
Part 2 Items	
None	

CYP PDS – May/June 2012 (Date to be Decided)	
Subject:	
Portfolio Holder Presentations and Decisions	
(1)	Performance Monitoring: 4th Quarter (AR-C)
Items for Pre-Decision Scrutiny	
(2)	Membership of School Governing Bodies (JH)
(3)	An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(4)	CYP Budget Monitoring Report 2011/12
(5)	CYP Portfolio Plan 2011/12: Review of Progress (TW)
(6)	Update on the Performance and Development of the Bromley Duke of Edinburgh Awards Programme (PK)
(7)	Commissioning Intentions for 2012/13 (LD)
(8)	Draft Children's Strategy for 2012-15: Final Version for Endorsement (MW)
(9)	Scrutiny of the CYP Partnership Board Agenda (MW)
(10)	Examination of Foundation Stage Profiles in Early Years Settings (AR-C)
Policy Development and Other Items	
(11)	CYP Work Programme – Future Items for the CYP PDS Committee (KG)
Information Items	
To be agreed	
Part 2 Items	
None	

CYP PDS – July 2012 (Date to be Decided)	
Subject:	
Items for Pre-Decision Scrutiny	
(1)	Membership of School Governing Bodies (JH)
(2)	An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(3)	CYP Budget Monitoring Report 2012/13
(4)	CYP Final Accounts 2011/12
(5)	Spending by Primary, Secondary and Special Schools in 2011/12
Policy Development and Other Items	
(6)	CYP Work Programme – Future Items for the CYP PDS Committee (KG)
Information Items	
To be agreed	
Part 2 Items	
None	

CYP PDS – September 2012 (Date to be Decided)	
Subject:	
Portfolio Holder Presentations and Decisions	
(1)	Performance Monitoring: 1st Quarter (AR-C)
Items for Pre-Decision Scrutiny	
(2)	Membership of School Governing Bodies (JH)
(3)	An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(4)	CYP Budget Monitoring Report 2012/13
Policy Development and Other Items	
(5)	CYP Work Programme – Future Items for the CYP PDS Committee (KG)
Information Items	
(6)	Bromley Safeguarding Children Board, 2011/12: Annual Report
(7)	Annual Update Report on Bromley Youth Offending Team Partnership 2011/12
(8)	Annual Report on Adoption Activity 2011/12
Part 2 Items	
None	

CYP PDS – October 2012 (Date to be Decided)	
Subject:	
Items for Pre-Decision Scrutiny	
(1)	Membership of School Governing Bodies (JH)
(2)	An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(3)	CYP Budget Monitoring Report 2012/13
Policy Development and Other Items	
(4)	CYP Work Programme – Future Items for the CYP PDS Committee (KG)
Information Items	
To be agreed	
Part 2 Items	
None	

CYP PDS – November 2012 (Date to be Decided)	
Subject:	
Portfolio Holder Presentations and Decisions	
(1)	Performance Monitoring: 2 nd Quarter (AR-C)
Items for Pre-Decision Scrutiny	
(2)	Membership of School Governing Bodies (JH)
(3)	An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(4)	CYP Budget Monitoring Report 2012/13
(5)	School Admissions Policy: Consultation
Policy Development and Other Items	
(6)	CYP Work Programme – Future Items for the CYP PDS Committee (KG)
Information Items	
(7)	CYP Services: Annual Performance Assessment Rating 2012 – Inspection Outcomes
Part 2 Items	
None	

CYP PDS – January 2013 (Date to be Decided)	
Subject:	
Items for Pre-Decision Scrutiny	
(1)	Membership of School Governing Bodies (JH)
(2)	An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(3)	CYP Budget Monitoring Report 2012/13
(4)	The School Funding Settlement for 2012/13, the Pupil Premium and Dedicated Schools' Grant: Authorisation to Consult on the DSG
(5)	Draft 2013/14 Budget
Policy Development and Other Items	
(6)	CYP Work Programme – Future Items for the CYP PDS Committee (KG)
Information Items	
To be agreed.	
Part 2 Items	
None	

CYP PDS – February 2013 (Date to be Decided)	
Subject:	
Portfolio Holder Presentations and Decisions	
(1)	Performance Monitoring: 3rd Quarter (AR-C)
Items for Pre-Decision Scrutiny	
(2)	Membership of School Governing Bodies (JH)
(3)	An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(4)	CYP Budget Monitoring Report 2012/13
(5)	CYP Services: Annual Performance Assessment Rating 2012 – Action Plan
Policy Development and Other Items	
(6)	CYP Work Programme – Future Items for the CYP PDS Committee (KG)
Information Items	
To be agreed.	
Part 2 Items	
None	

CYP PDS – March 2013 (Date to be Decided)	
Subject:	
Items for Pre-Decision Scrutiny	
(1)	Membership of School Governing Bodies (JH)
(2)	An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(3)	CYP Budget Monitoring Report 2012/13
(4)	Dedicated Schools' Grant: Consultation Outcomes
(5)	Standards of Attainment in Bromley Schools 2012
(6)	Asset Management Planning: CYP Capital Programme (Property)
(7)	Annual Report of the CYP PDS Committee 2012/13
(8)	School Admissions Policy: Consultation Outcomes and Determination of Policy
Policy Development and Other Items	
(9)	CYP Work Programme – Future Items for the CYP PDS Committee (KG)
Information Items	
To be agreed.	
Part 2 Items	
None	

CYP PDS – May/June 2013 (Date to be Decided)	
Subject:	
Portfolio Holder Presentations and Decisions	
(1)	Performance Monitoring: 4th Quarter (AR-C)
Items for Pre-Decision Scrutiny	
(2)	Membership of School Governing Bodies (JH)
(3)	An Update on the Recent Government Reform Developments including The Academy Programme (GP)
(4)	CYP Budget Monitoring Report 2013/14
(5)	Portfolio Plan: Annual Review
Policy Development and Other Items	
(6)	CYP Work Programme – Future Items for the CYP PDS Committee (KG)
Information Items	
To be agreed.	
Part 2 Items	
None	



Children and Young People Services

Rolling Contract Register and Contract Awards Report for Children and Young People Services Policy Development and Scrutiny Committee

For the PDS Committee meeting on 21 February 2012

SECTION 1:

Contract Awards detailing either new contracts or existing contracts that have been re-let where they were due to expire within the next six months (31 July 2012)

No.	Details of Service and Award of Contract	Indicative Contract Value	Timescales	Procurement Method
Children's Social Care				
1.1	<p>Tutors for Looked After Children</p> <p>This service provides one to one tutoring support to Looked After Children. The service is currently provided by Fleet Tutors. The contract has been extended.</p>	<p>Year 1 actual value = £32,060</p> <p>Year 2 contract value = £55,000</p> <p>Whole life value = £87,060</p>	<p>1 October 2010 to 30 September 2011 – now extended to 30 September 2012</p>	<p>Extension to current contract, authorised by Director CYP, Director of Resources and Finance Director.</p>
1.2	<p>Social Care for Children and Families</p> <p>This service funds volunteers to support social workers in supporting children and families in crisis.</p> <p>The service is currently provided by Community Service Volunteers. The contract has been extended.</p>	<p>The contract has an annual value of £38,000 with a whole life value of £76,000.</p>	<p>1 April 2011 to 31 March 2012 – now extended to 31 March 2013</p>	<p>Extension to current contract, authorised by Director CYP, Director of Resources and Finance Director.</p>

SECTION 2:

**Current Status of Contracts Ending Within the Next Six Months
(before 31 July 2012)**

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
Specialist Support & Disability Service				
2.1	<p>Buddying Service for Children and Young People with disabilities. Project allowing young people with a disability (aged 14+) with an opportunity to go out in their community with the support of a buddy of their own age, providing short breaks for parents/carers.</p> <p>The service is provided by Bromley Mencap.</p>	<p>Annual value of £32K. Whole life value of £96K.</p>	<p>This contract is a one year contract commencing October 2010, with an option to extend for two years until July 2013.</p>	<p>Approval for an extension to the contract is in progress. The provider is being kept up to date with the status of the contract. This will now be a retrospective authorisation as the current contract term has passed.</p>
2.2	<p>Specialist Childminding Network for Families with Disabled Children</p> <p>This service enables childminding provision exclusively for disabled children & young people. The service allows parents or carers to either use the service as registered childcare or to use the service as a 'short break' from their caring responsibilities whilst affording their children a safe, secure enjoyable caring experience away from their home. The service provides service co-ordinators who have detailed knowledge of all childminders on the networks and who deliver and facilitate training to ensure the individual needs of very complex children can be met within the childminder's home environment.</p> <p>This contract has been awarded to Bromley Mencap. A one year extension option is available in the contract and this has been applied.</p>	<p>The current contract has a value of £85K per annum.</p> <p>The contract has been extended for ten months (to align to the financial year) with an annual value in 2011/2012 of £70,833.</p> <p>The whole life value of the contract is £155,833.</p>	<p>The current contract commenced in June 2010 and was due to expire on 31 May 2011.</p> <p>The contract has been extended for ten months until 31 March 2012.</p>	<p>Approval for extension of this contract was granted by the Children & Young People Portfolio Holder at the CYP PDS meeting of 15 March 2011.</p> <p>Due to the specialist nature of the contract, an exemption will be sought for delivery from April 2012.</p>

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
2.3	<p>Speech and Language Provision in Schools</p> <p>There were eight separate contracts in place with Bromley PCT to provide speech and language provision in schools.</p> <p>The contracts have been extended for one year and amalgamated into a single contract.</p>	<p>There are eight contracts currently in place with a combined value of £227,686.</p> <p>The contracts have been amalgamated into a single contract with a one year extension applied.</p> <p>The whole life value of the contract is £455,372.</p>	<p>The current contracts commenced in April 2010 and were due to expire on 31 March 2011.</p> <p>The contract has been extended for a further twelve months until 31 March 2012.</p>	<p>Approval for extension of this contract was granted by the Children & Young People Portfolio Holder at the CYP PDS meeting of 15 March 2011.</p> <p>A temporary extension to July 2012 is being sought for this contract to allow time for an open and competitive tender for delivery for 2012.</p>
2.4	<p>Weekend and Holiday Short Breaks for Disabled Children and Young People</p> <p>A service providing short breaks at the weekend, at half term holidays (including Christmas) and for the summer holidays. Provision is split between short breaks for young people on the autistic spectrum and/or with learning difficulties; and children with physical disabilities.</p> <p>This contract has been awarded to Riverside School. A one year extension option is available in the contract and this has been applied.</p>	<p>The current contract has a value of £260K per annum.</p> <p>The contract has been extended for eleven months (to align to the financial year) with an annual value in 2011/2012 of £238,405.</p> <p>The whole life value of the contract is £498,405.</p>	<p>The current contract commenced in May 2010 and was due to expire on 30 April 2011.</p> <p>The contract has been extended for eleven months until 31 March 2012.</p>	<p>Approval for extension of this contract was granted by the Children & Young People Portfolio Holder at the CYP PDS meeting of 15 March 2011.</p> <p>Following consultation with Corporate Procurement, it is likely that approval to continue to directly commission from the current provider will be sought.</p>
Children & Family Project				
2.5	<p>Social Care for Children and Families</p> <p>This service provides social care to children and families, offering counselling and advice.</p> <p>This contract is awarded to Bromley Welcare.</p>	<p>The contract value for the current term is £137,500.</p>	<p>The contract commences on 1 October 2011 and runs to 31 March 2012.</p>	<p>Formal approval for award was given at the 14 July 2011 CYP PDS.</p> <p>Should this provision continue to be commissioned from April 2012, it will be subject to open and competitive tender under the Approved Provider tendering process in place for all procurement for the Bromley Children Project. However, the commissioning budget for this team is significantly reduced and it is unlikely that any future commissioning of this service will be at the current funding levels.</p>

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
2.8	<p>Child and Adolescent Mental Health Service (CAMHS)</p> <p>The contract has been awarded, via exemption, to Oxleas Trust.</p>	The contract has an annual and whole life value of £389,000.	The contract commenced on 1 April 2011 and is due to expire on 31 March 2012.	<p>Approval to award the contract was given by the Children and Young People Portfolio Holder, via the CYP PDS meeting of 3 May 2011.</p> <p>Due to the specialist nature of the service, it is likely that an exemption will be sought for delivery from April 2012.</p>
Learning & Achievement				
2.9	<p>Early Years Support</p> <p>This service provides support to private, voluntary and independent organisations to improve quality of delivery and to meet statutory Early Years Outcomes Duty Targets.</p> <p>The contract is awarded to the Pre-School Learning Alliance.</p>	The contract value for the current term is £55,000.	The contract commences on 1 September 2011 and runs to 31 March 2012.	<p>The contract was awarded via exemption with approval obtained from the Assistant Director of Learning & Achievement, the Director CYP, the Director of Resources and the Finance Director.</p> <p>It is currently planned that the service will not continue from April 2012.</p>
2.10	<p>Catering at Education Development Centre</p> <p>Catering service for staff and attendee's at the Education Development Centre. This contract is awarded to Principals Catering via an exemption.</p>	The contract has a notional value of £53,000 (zero contribution from the Local Authority with the value of the contract made up of actual income generated through the provision of the service)	1 April 2011 to 31 March 2012.	A one year extension is available. Approval for the extension is currently in progress, with a report scheduled for February PDS.
Integrated Youth Support Service				
2.11	<p>Advice and Guidance to Young People</p> <p>Statutory service to provide advice and guidance to young people.</p> <p>The service is delivered via a shared delivery agreement with the Royal Borough of Kingston.</p>	The contract has an annual and whole life value of £362K.	The contract commenced on 1 April 2011 and runs to 31 March 2012.	<p>Approval for arrangements for the delivery of this service were subject to scrutiny at CYP PDS and Executive.</p> <p>Future delivery arrangements are dependent upon the continuation of the South London Consortium shared delivery arrangement.</p>

SECTION 3:

Current Status of Contracts Ending Between Six to Twelve Months from the Date of this Report (before 31 January 2013)

No.	Details of Service and Current Provider	Indicative Contract Value	Timescales	Post Contract Actions and Current Status
Learning & Achievement				
3.1	<p>'14-16' flexible provision</p> <p>Contracts for the academic year 2011/2012 were awarded, via exemption to the following providers:</p> <p>Progression Courses</p> <ul style="list-style-type: none"> • TLT Academy (£96,390) • Bromley Youth Music Trust (£16,944) • Orpington College (£57,230) • NTS London (£21,000) • Call off contracts (variable value): Accipio; Windermere Vocational Education; Bromley College; Education Development & Assessment; Springboard Bromley; Sway UK. <p>'Options Xtra'</p> <ul style="list-style-type: none"> • Bromley College of FE (£565K whole life) • Orpington College (£147K whole life) • Windermere Vocational Education (£102K whole life) 	<p>Progression courses have a forecast value of £409K.</p> <p>'Options Xtra' courses have a whole life value of £84K.</p>	<p>Progression courses run to one year, with contracts running from 1 September 2011 to 31 July 2012.</p> <p>'Options Xtra' contracts run to two years with existing contracts due to expire on 31 July 2012. The existing contracts have been varied to accommodate a new intake of Year 10 pupils.</p>	<p>Formal approval for award was given at the 14 July 2011 CYP PDS.</p> <p>Discussions are currently taking place to finalise the procurement strategy going forward with the intention to place it on a more formal procurement process such as a dynamic purchasing system.</p>